

SI: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Pre-ETS - Referral Form*** *(04/09/2021) Page 1 of 2 referral form*

 ILICIL Office Use

Today’s Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [ ]  In CIL as I&R

 [ ]  Staff Assigned\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name of VR Counselor**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [ ]  Moved to Staff as CIL Consumer

 [ ]  Billing report completed

Phone for VR Counselor: (\_\_\_\_\_\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [ ]  Entered into Pre-ETS file

VR Site Location: [ ] Cambridge [ ] Little Falls [ ] Monticello [ ] St. Cloud [ ] Willmar

**WF1 Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (please send Purchase Authorization and allow access to WF1)**

**Name of Consumer**: DOB: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address of Consumer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Street City Zip County

Primary Phone: (\_\_\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Alternate Phone: (\_\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Primary Disability: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Currently Employed: [ ]  Yes [ ]  No

Guardian’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

VR Tech: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

County Social Worker: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Probation Officer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  **Job Exploration Counseling** – Work with students to explore:

 -Vocational interests

 -The Labor-market

 -In-demand industries and occupations

-Non-traditional employment options

 -Career pathways of interest

[ ]  **Post-Secondary Education Counseling** – Assisting students with enrolling or remaining enrolled in postsecondary education or training by helping them to:

 -Understand how to successfully transition to a postsecondary education or training program

 -Identify postsecondary education and training options

 -Understand how their career goals line up with education and training options

 -Complete steps for enrolling in a postsecondary education or training program

 -Learn about and apply for postsecondary financial aid options

-Learn about information on course offerings, career options, the types of academic and occupational training needed to succeed in the workplace, and how post-secondary opportunities associated with career fields or pathways would pertain to a student who is currently reenrolled to ensure they are on the right pathway

-Make decisions about changing majors and/or education or training programs

[ ]  **Instruction in Self Advocacy** – Arranging and providing opportunities for:

 -Learning about disability and its impact

 -Learning about how to request accommodations, services, supports, and assistive technology

 -Learning about personal rights and responsibilities

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[ ]  **Work-Based Learning** – Arranging for and providing:

-Informational interviews (An informal conversation for a student with someone working in a career area/job that interests the student, who will give them information and advice. It is not a job interview and the objective is not to find job openings)

-Career mentorship experience (Opportunity for a student to engage with a mentor who teaches or provides career-related guidance and advice)

-Job shadow (Opportunity for a student to observe different jobs and ask businesses questions about skills, knowledge, and abilities needed to perform the tasks involved in the job)

-Service learning (Activity for a student that integrates meaningful community service with classroom instruction and reflection to enrich the learning experience, teach civic responsibility, and strengthen communities)

-Work place tour/field trip (Excursion for a student to gain first-hand observation of specific work sites)

-Work Experience-Services (Work experience where the students finds and “intermediate” job where an employer pays the wages)

[ ]  **Work Place Readiness** – Arranging for and providing opportunities for students to learn:

 -Benefits Information Services: Assist a student to understand how their benefits work in order to help them with their career planning. (This is a high-level overview and is general in nature)

-Independent Living Services or Soft Skills Training (Assisting a student to understand independent living skills, financial literacy skills, communication, interpersonal skills, or other soft skills necessary for employment)

-Job Seeking Skills Training (Counseling and/or training to a student regarding the techniques to prepare for, secure, retain, advance in, or regain competitive integrated employment. This includes skills, providing training on how to address a business’ perceptual barriers and prepare to meet a business’ expectations, assisting the students to become knowledgeable about job duties, personnel benefits, rates of pay, employment, policies and practices, and the job location prior to job acceptance)

-Public Transportation Training (Assisting a student to understand how to use public transportation)